#### Attendance:

Ward Councillor (Chair)
Environmental Services
Extended Services
NHS
TRAC
TRAC
Cottingley Children's Centre
Aire Valley Homes
Aire Valley Homes
Cottingley Primary School
Priority Neighbourhood Worker
South East Area Support Team
Robyn Holland, TRAC
Lisa Scott, Leeds Anti Social Behaviour Team
Jayne Holland, South Leeds Live at Home
Nicola Moss, Recycling
Lynn Bailey, Health for All
Cllr Angela Gabriel, Ward Councillor
Cllr David Congreve, Ward Councillor
Inspector Paul Akerman, WYP
Tom O'Donovan, South East Area Support Team
St Clair Brown, Youth Service
Ali Gilfillan, Cottingley Youth Project
Brandon Mannion, Commercial Asset Management

1	Welcome and introduction	ACTION
1.1	Welcome and introductions were made.	
2	Minutes and matters arising from the meeting held on 23July 2012	
2.1	The minutes of 07/09/12 were looked at and the following amendment made:	
	4.1.C The price for room hire at the school stands at £7 until 6pm, £17 after 6pm.	
	The minutes were then agreed.	
2.2.	There were no matters arising.	

3	Action Plans Update	
3.1	<ul> <li>a) Children &amp; young people</li> <li>1) Extended Services are providing a half term holiday club from 10-2pm, Tue, Wed, Thurs at the Primary School.</li> <li>2) The new people at the takeaway are proving to be a positive influence on local young people, giving them jobs to do and telling them when they are being a nuisance. There are less young people gathering outside the takeaway.</li> </ul>	
	b) Older People 1) Winter Wellbeing Event will take place at the Community Centre on Wednesday 31 <sup>st</sup> October 2012 11:30-2pm. Flyer will be circulated to group. To be involved contact Rachel Brighton.	
	<ul> <li>c) Community Engagement</li> <li>1) Feedback received that the community centre is still underused and hard to book, people are un-aware who to go to for bookings and feel the prices are too high.</li> <li>2) Ellie Rogers to set up a meeting regarding use of the community centre</li> <li>3) The next In Bloom meeting takes place on the 5<sup>th</sup> November at 2pm.</li> </ul>	ER
	<ul> <li>d) Anti-social Behaviour</li> <li>1) There have been recent burglaries from a garden where bikes were stolen.</li> <li>2) Residents who put on facebook that they had purchased presents or were going on holiday had been burgled.</li> <li>3) There are reports of people going through rubbish to find personal details</li> <li>4) TRAC continue to advise people on safety</li> <li>5) Ellie Rogers to feedback information to Inspector Akerman.</li> </ul>	ER
	e) Employment and Skills  1) Cllr Ogilvie to forward information on the new White Rose Training Centre which provides training and support into work through IT, CV creation and a range of courses focused on retail.	AO
4	Cottingley Refuse & Recycling Pilot Project	
4.1	Feedback that residents felt the position on maps was not the position that was then marked on the pavements. Cllr Ogilvie and Greg were to visit a problem site after the meeting.	AO/GS

4.2	Recycling Bins will be placed in frames.	GS
4.3	It was confirmed wheelie bins will be labelled with addresses and there will be enforcement to ensure these aren't left out all week.	GS
4.4	There had been no calls to the contact centre with questions or complaints.	
4.5	There will be a Health and Safety assessment for interested parties including the unions, once this process has happened they are ready to move forward to implementation. This will hopefully happen week commencing 15/10/12.	GS
5	Budget	
5.1	There is a £3000 budget attached to the NIP. Examples of things this could be spent on are:  Leaflet printing Community Event Youth Provision Lunch Club Allotment Project  Ellie Rogers invited people to send a submission of interest to her by the 26 <sup>th</sup>	ER/ AII
5.2	October.  Please include a project outline, the amount requested, whether this is a contribution or full cost and when the project will take place.  Applications to be sent <a href="mailto:ellie.rogers@leeds.gov.uk">ellie.rogers@leeds.gov.uk</a> by Friday 26 <sup>th</sup> October.	LIV AII
5.3	Ellie Rogers will meet with TRAC members to consider submissions which will be brought for final decision to a future NIP meeting.	ER/ TRAC
5.4	Joanne Hainsworth put forward a suggestion for a Christmas Holidays provision, the group thought this was a good idea, Joanne to email Ellie if she wishes to pursue this.	JH
5.5	It was also suggested it could be used for newsletter printing costs, TRAC to pursue if they wish.	TRAC
6	Any other business	
6.1	Rachel Brighton has submitted a bid for free school meals in school holidays and subsidised breakfast and after school clubs. This would fund a post	

	across Inner South.	
7	Date and time of next meeting	
7.1	09/11/2012 at 2.00 pm : Cottingley Community Centre	All